

5 easy tasks for the archives committee:

- 1. gather archival documents (meeting schedules, proposals, fliers and notices with date and year, meeting minutes, financial reports, newsletter, letters and monographs).**
- 2. home group histories**
- 3. old-timers stories**
- 4. memorabilia (for your district only/not for Area Archives at this time) - ie T-shirts, badges, cups, pins**
- 5. host an archives workshop**